



# CANFORD HEATH INFANT and JUNIOR SCHOOLS

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CEO: Mrs Kate Carter BA (Hons) PGCE NPQH  
CHIS Headteacher: Mrs Laurin Palmer BA Ed (Hons)  
CHJS Headteacher: Mr Mark Wilson B.ED (Hons)



TEACH Trust Poole

Trust Excellence Aspiration Collaboration Honesty

Article 29: Children have the right to develop their personality and talents to the full.

26<sup>th</sup> September 2025

Dear Parents & Carers,

## Parent Consultations – Tuesday 21st & Wednesday 22<sup>nd</sup> October 2025

Parent consultations will be held on the 21st and 22nd October and we ask that you log on to your child's Arbor portal to make your parent consultation appointment. Please do book an appointment to see your child's teacher. It is so important for your child and for our working relationship with you that we have the opportunity to share your child's successes and also identify any areas where we can further work together to help your child's learning.

The booking system will be ready for you to start making your appointments from **7pm on Tuesday 30<sup>th</sup> September**. Using the online service allows you to book appointments at times that suit your family best.

Where there is a split parent family, please, wherever possible, can the parents come together, as the teachers have a maximum number of appointments and need to ensure that all families can be seen. If this is not possible, we can make an additional appointment but it would be preferable if this can be avoided.

**PARENTS WILL BE ABLE TO GO ONLINE AND BOOK ON – Tuesday 30<sup>th</sup> September – 7pm**  
**ONLINE BOOKING FOR THE EVENT WILL CLOSE ON – Tuesday 14<sup>th</sup> October - 3.00pm**

You can change your appointment bookings at any time, prior to the closing date, by re-visiting your child's Arbor portal. If you wish to change your appointment time after the closing date, please contact the school office directly on: **01202 676393**.

If you do not have access to your child's Arbor Portal, please call the school office so that we can ensure you have access enabling you to book directly. If you do not request an appointment, it is our usual practice to make one for you, as we would like to see parents and carers of all of our pupils where possible. Please note however, if we do this on your behalf, we will only be able to book appointments once the booking system has been closed, and this may result in you being given a time that is not best suited to you. Confirmation of any appointment made will show in your child's Arbor portal.

We look forward to seeing you.

Yours faithfully

Mark Wilson  
Headteacher



Canford Heath Infant School

Canford Heath Junior School



canford\_heath\_infant\_school

canford\_heath\_junior\_school

