



Registered Address: Canford Heath Infant School, Learoyd Road, Poole, BH17 8PJ
Telephone: 01202 380015 Fax: 01202 257408 Email: contact@teachpoole.com
Company Number: 09484306
@TEACH_Trust

March 2023

Dear Parents/Carers,

TEACH Trust Summer Concert - Thursday 6th July 2023
Main Concert Hall, Lighthouse, Poole

Our Summer Concert will take place at the Lighthouse in Poole on Thursday 6th July 2023. This musical extravaganza will be a culmination of ensembles, projects and lessons that the children have enjoyed taking part in throughout the year. Previous concerts have been hugely successful events, showing how the community can come together to share in the talents of our amazing children.

I am thrilled to advise that your child is part of one of the many ensembles that will be performing during the evening, together with over 400 children from across the Trust.

I love having the EYFS children join me in the infant school choirs and we offer the opportunity for them to join in with any of our performances, however, we do understand if you feel the day will be too long and intense for the little ones. We will share our hard work in choir through school at an alternative time as well.

Please find the outline of the rehearsal and concert overleaf.

ASSISTANCE

To make this wonderful concert run smoothly, we need as much help as possible to assist the children during the day. Please indicate on part 1 of the reply slip if you are able to help, and the time slots that you are available. Due to health and safety requirements and in order for the event to go ahead, we require a large number of helpers to ensure that we have the correct ratio of children to adults. Any help would therefore be hugely appreciated.

REPLYING

Please complete the reply slip on the final page and return to the school office. This will secure your child's place in the concert. Numbers are limited, so please return the form promptly.

Thank you for all of your support with this exciting event.

Yours faithfully

Mrs Rebecca Turner
Community and Music Performance Director for TEACH Trust



DAY REHEARSAL ARRANGEMENTS – Thursday 6th July 2023

The rehearsal will take place at the Lighthouse during the school day.

Morning drop off	<p>Please could you drop your child at the <u>LIGHTHOUSE</u> between 8am and 9am.</p> <p>A more detailed plan will follow once I have put completed a health and safety risk assessment with the council.</p>
Return to school	<p>Your child will be transported <u>BACK TO SCHOOL</u> after the rehearsals and will be ready <u>AT SCHOOL</u> for normal end of day collection.</p> <p>This transport of both school minibus and coaches will be of no cost to yourself, as it is kindly being paid for by the Trust.</p>
Lunch	<p>Please provide your child with a packed lunch, two bottles of water (no fizzy drinks) and some healthy snacks. Please do not order any hot school meals on this day, but send your child in with a packed lunch instead, unless your child is entitled to a Free School meal, which if ordered, we will convert to a packed lunch.</p> <p>If your child does receive a free school meal, and you don't want to provide your own packed lunch, please bring an extra bottle of water and a snack..</p>
Entertainment	<p>The children may also like to bring a book, colouring or some form of non-electrical entertainment for when they are waiting to rehearse.</p>
Phones	<p>The children will be asked to hand their phones into staff on arrival.</p>
Dress code	<p>Normal school uniform (information attached).</p>
Medication	<p>Normal medication will be taken to the event with the first aider. If you have any new medication please make sure an adult hands it to a teacher or the lead first aider on the day.</p>



EVENING CONCERT ARRANGEMENTS – Thursday 6th July 2023

Arrival at the concert	<p><u>Children in the concert to return to the Lighthouse for 5.45pm.</u> The children are to go straight to the main concert hall and sit down. Parents will be asked to remain in the foyers until 6.10pm A registration point and member of staff will be allocated to every class, please report to them on arrival. (This information will be shared with you nearer the time)</p> <p>To avoid congestion, please park away from the Lighthouse and walk your child to the main doors. Parking will be extremely busy.</p>
Concert times	<p><u>The concert will start at 6.30pm,</u> and will last for approximately one hour and fifteen minutes. The bar and café will be open for refreshments before and after the concert.</p>
Tickets	<p>Tickets will cost £9.00 per person and will be on sale from Friday 31st March 2023.</p> <p>Tickets can be purchased from the Lighthouse Box Office, over the telephone or from the Lighthouse website: www.lighthousepoole.co.uk Please note that the Lighthouse adds a 10% booking fee to every ticket purchased.</p> <p>Please bring all your family and friends, so we have a full house to show our support to the children. The last concert was a sell out!</p>
Dress Code:	Smart school Uniform (information attached).
Medication:	Please inform Mrs Turner of any medical needs <u>which the school are not already aware of</u> before concert day. There will be a school first aider on site at all times.
Phones:	The children are not allowed phones with them in the evening
Programme:	A glossy programme will be on sale during the evening. This will make a memorable souvenir.
Collecting your child after the concert:	<p>At the end of the concert, we will ask that parents in the audience remain seated. The children will be escorted to their exit points by our members of staff. Once all the children are safely at the exit points, I will then ask the parents to leave the theatre, collecting their children route.</p> <p>Parents who are not attending the concert, but are collecting their child after the concert, should follow the exit maps on the walls in the Lighthouse to locate their collection point.</p>



PLEASE KEEP THIS PAGE FOR REFERENCE

UNIFORM REQUIREMENTS

Please ensure that your child is wearing the correct school uniform. This will aid with presenting a smart, uniformed appearance on stage from all schools.

No summer uniform is to be worn in the evening.

Juniors

School shirt and tie

No jumper

Skirt - black, grey or charcoal

Trousers – black, grey or charcoal tailored.

Socks – grey or white / no tights

Clean smart shoes

No trainers

Hair tied back – dark hairband and no bows please.

Infants

School t-shirt

No jumper

Skirt - black, grey or charcoal

Trousers - black, grey or charcoal tailored

Socks – grey or white / no tights

Clean smart shoes

No trainers

Hair tied back – dark hairband and no bows please.

LIGHTHOUSE BOX OFFICE INFORMATION **Tickets are on sale from Friday 31st March 2023**

£9 per ticket (10% booking fee through Lighthouse)

Telephone ticket sales -

Monday 10am-5pm / Tuesday-Saturday 10am-8pm

Counter ticket sales -

Tuesday - Saturday 10am-8pm

Tel: 01202 280000 www.lighthousepoole.co.uk

Lighthouse
21 Kingland Road
Poole
Dorset
BH15 1UG



SUMMER CONCERT REPLY FORM

PLEASE RETURN THIS PAGE TO YOUR SCHOOL OFFICE

Child's name:

School

Class

		Please tick or sign below
REHEARSAL PERMISSION	I agree to drop my child to the Lighthouse in the morning	
	I give permission for them to be at the Lighthouse all day	
CONCERT PERMISSION	I give permission for my child to take part in the evening concert.	
PARENT HELPERS	I am able to assist on the day and understand that I will make my own way to and from the Lighthouse.	Please tick your preferred time slot below
		9.00am-11.00pm
		10.45pm-12.45pm
		12.45pm 2.45pm
PHOTO/ VIDEO PERMISSION	I give permission for my child to be photographed and filmed during this event. These images and videos may be put on the school website, social media and used in the school newsletter. They will also be included in the Trust Concert photos, which will be available to purchase after the event.	Please sign in this box
LUNCH (Please tick box on the right)	I will provide my child with a packed lunch, some healthy snacks and 2 bottles of water.	
	My child is entitled to a free school meal. I understand the Hot school meal I have ordered will be converted to a packed lunch by the school. I understand furthermore, that I need to provide an additional snack and bottle of water.	

Medical Conditions:

Emergency Name & Contact Number:

Signed (Parent/Carer) Date

